



26th Annual Winter Arts & Craft Show Vendor Application

November 30th,
December 1st & 2nd
2012

Business/Organization Name _____
 Contact Name _____ Telephone _____
 Address _____
 Tax # _____ Food Vendor Drivers License State & # _____
 Email _____ Booth Request _____
 Items Offered _____

Booth Location (please check all that apply)

Conference Center Ground Floor
 Corner Booth (8'x10') \$205.00 _____
 Middle Booth (8'x10') \$195.00 _____
 Side Room (12'x12') \$185.00 **Sold Out**

Conference Center First Floor
 Corner Booth (10'x10') \$195.00 _____
 Middle Booth (10'x10') \$185.00 _____
 Xtra Lg Booth (20'x8') \$205.00 **Sold Out**

Conference Center Second Floor
 Corner Booth (10'x10') \$180.00 _____
 Middle Booth (10'x10') \$170.00 _____
 Xtra Lg Booth (20'x8') \$190.00 **Sold Out**

Conference Center Third Floor
 Corner Booth (10'x10') \$170.00 _____
 Middle Booth (10'x10') \$160.00 _____
 Xtra Lg Booth (20'x8') \$180.00 **Sold Out**

Marlin's Parking Lot ~ MUST HAVE TENT
 Outdoor Booth (12'x12') \$160.00 _____

Additional Items (All Areas)
 Electrical Access (120V Only) \$30.00 _____
 **Venders that require more that 120V will be charged accordingly.
 Additional 6 Foot Table \$20.00 _____
 (one 6' table and two chairs provided at each indoor booth space)

Total Amount _____
Payment in Full required to hold Booth

Request for Lodging
 All rooms are \$45.00 per night plus tax and service charge (\$53.10 per night). One night deposit required at time of booking. 6:00pm check-out will be permitted on Sunday if hotel is not full. Hotel reserves the right to revoke this offer in the event of sell out conditions. All rooms will be booked in the Live Oaks Building unless stated otherwise.

Arrive _____ Depart _____
 # of Nights ____ X \$53.10 per night = _____
 # of Adults _____ # of Rooms _____

Total amount to be paid towards room _____

Special requests on floor and/or room number

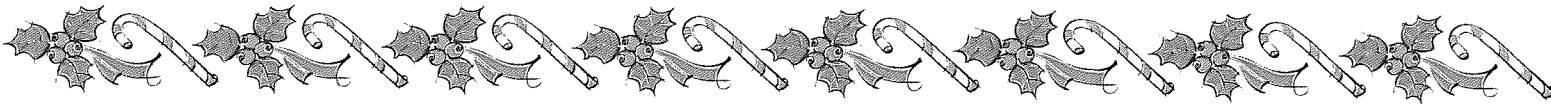
Payment Method for Room
 Cash, check, money order, credit card
 Credit Card # _____
 Exp. Date _____
 Make checks payable to: Springmaid Beach Resort

Payment Method for Booth
 Cash, check, money order, credit card
 Credit Card # _____
 Exp. Date _____
 Make checks payable to: Springmaid Beach Resort

Please Sign: I, _____, understand the rules and regulations of the Springmaid Beach Craft Show, and that Leroy Springs and Co, Inc., is not responsible for loss, damage or theft of merchandise occurring prior, during, or after the show.

INTERNAL USE ONLY

Paid (Date) _____ Cash or CC _____ Check # _____ Amount _____
 Booth # _____ Room Resv # _____
 Notes _____



RULES AND REGULATIONS

1. Items must be handmade or approved by show coordinator. While Springmaid Beach Resort makes every effort to limit similar and commercial items, some items may be accepted. Show Coordinator is not responsible for vendors carrying similar items. You will need to submit photos or samples of your product.
2. Springmaid Beach Resort reserves the right to prohibit the sale or display of any and all items deemed, at its sole discretion, to be inconsistent with its family atmosphere. This includes, but is not limited to, items with profanity, obscenity, or culturally insensitive slogans or markings.
3. All booths must be set-up by 9:00 AM on Friday, November 30, 2012. Once set up, all booths must remain set up until the end of the show at 3:00 PM on Sunday, December 2, 2012. Any vendor breaking down prior to the end of the show will be fined \$50 and will not be invited back.
4. Set up days and times will be;

Indoor	Wednesday, November 28, 2012	9 am - 8 pm
	Thursday, November 29, 2012	8 am - 10 pm
Outdoor	Thursday, November 29, 2012	8 am - 6 pm



5. Show hours are:

Friday	9:00 AM - 6:00 PM
Saturday	9:00 AM - 5:00 PM
Sunday	9:00 AM - 3:00 PM

Springmaid Beach will provide extra security during the show, however Springmaid Beach does not accept responsibility for any damaged or stolen items. We recommend outdoor vendors cover as much merchandise as possible.

6. Space locations are requested, not guaranteed. Show coordinator makes every effort to grant your request, however some are not always possible.
7. It is the responsibility of the vendor to load/unload all items. Springmaid Beach Resort does not supply any carts or personnel for unloading of items. After unloading, vehicles must be moved to assigned parking areas designated by Springmaid Beach staff. There is no parking located directly adjacent to the show area. Please be prepared to not have your vehicle located close to your show booth.
8. No vehicles are permitted in the Marlin's Parking lot area during Thursday, 'set up day' as the outside booths will be setting up there. Be prepared to unload manually from designated parking areas.
9. Vendors are limited to 120 Volt normal use electric hookup. Additional requirements must be pre-approved by show coordinator. No electric space heaters are permitted. Anyone found with additional items on the circuit will be disconnected or charged additional fees.
10. Elevator measurements are 6.5W X 4D X 6.5H. Entrance doors are 3.5 X 6.5 H. If you are unable to fit your items into elevators to reach the upper floors, you will be required to manually carry your items up the stairwell.
11. No part of display may extend into walkways, aisles, or other booths.
12. Vendor may not move from assigned location without permission from show coordinator.
13. No last minute electrical connections or table rentals.
14. Vendors are responsible for collecting and reporting SC Sales Tax.
15. Leroy Springs and Co., Inc., is not responsible for losses, injuries, or damages.
16. Cancellations on booth space received prior to November 1, 2012 will result in a full refund less \$50 processing fee. Cancellations on booth space received on or after November 1, 2012, will result in forfeiture of deposit. No refunds for early departures. Room reservations will be charged \$25 cancellation fee.
17. Application with full payment must be received by Springmaid Beach Resort on or before Nov 15, 2012.

